

## Meeting Minutes

### NSPA Coalition Meeting

October 20, 2016

1400 hrs

Chair: Zach Bradley, Salem VAMC

The chair called the meeting to order at shortly after 1400.

Roll call was conducted for participants in the room and then on WebEx. WebEx participants were also given the opportunity to log their attendance online. Attendance is logged by NSPA staff.

The minutes from the July meeting were reviewed, moved, seconded and accepted.

Reports were given by NSPA staff:

- Executive Director's Report: Craig Camidge
  - Discussed BP5 training and exercise plans. Handout details all dates for currently scheduled NSPA events through the end of the budget period.
- RHCC Report:
  - Craig Camidge reported for JT Clark in his absence. Previous and future activations of RHCC reviewed.
- NSMRC Report:
  - Adam LaChappelle reported on MRC activities.
- MVP Report:
  - Matthew Marry reported on LTC and Behavior Health outreach
- Training Report:
  - Monica McCullough noted up-coming educational training opportunities:
  - Monica noted funding for the academy has been approved through HEMC and the academy will take place sometime between March-June 2017.

Becky McCabe gave a report from VDH including a Zika Virus update, VHASS Event Module information, and information on Molly O'Dell's retirement.

Election of Board of Directors:

The chair allowed Craig to conduct the rules of order for the purposes of this election.

Bob Suddarth and Craig presented the slate of nominees from the committee:

- Allen Belcher is completing his first term and is eligible for a second, two-year term.
- Nancy Harms has completed the remainder of the term vacated by Sean Pressman and is now eligible for two, two-year terms.

Craig solicited nominations from the floor. Hearing none, nominations were solicited from the WebEx attendees. Hearing none, nominations were closed.

Tim Lafountain moved that the slate of nominees be approved unchanged. John Frisco

seconded the motion. The vote was unanimous in the affirmative.

Craig Camidge discussed the retirement Lex Gibson and Molly O'Dell. A motion from the floor was made to officially recognize Lex and Molly with a certificate from NSPA. The motion was seconded and passed unanimously.

The coalition took a 15-minute networking break.

NSPA at the CDP

Tammy Turpin, Becky McCabe and Adam LaChappelle debriefed on their experiences at Anniston. They noted it was a great experience and complimented the NSPA coalition on their progress compared to other coalitions in the country that attended.

Craig Camidge demonstrated the VHASS events module.

Craig Camidge presented the 2017 ASPR Preparedness Program Performance Metrics in pre-decisional draft format.

During the final announcement/discussion period, coalition members shared information for the good of the group. Of note, it was suggested that the NSPA bylaws be reviewed and revised this budget period.

Zach solicited additional business from the floor and none was offered.

Next business meeting will be on January 19<sup>th</sup>, 2017.

The meeting was adjourned shortly after 1530 hrs.